



## NOTICE OF SELECTION PROCEDURE FOR ADMISSION TO PhD PROGRAMMES (CYCLE 38, Academic Year 2022/2023)

### The Rector

- Having regard to** Presidential Decree No. 382 of 11 July 1980, "Reorganisation of university teaching, related academic category, as well as organisational and teaching experimentation";
- Having regard to** Law No. 210 of 03 July 1998, "Rules for the recruitment of researchers and tenured university professors", in particular Art. 4 "PhD Programmes";
- Having regard to** Ministerial Decree No. 22 of 30 April 1999, "Regulations on the matter of PhD programmes";
- Having regard to** Law No. 240 of 30 December 2010 "Rules on the organisation of universities, academic staff, and their recruitment, as well as delegation to the Government to incentivise the quality and efficiency of the university system", in particular the Art. 19 "Provisions on PhD Programmes";
- Having regard to** Decree of the Minister of Education, University, and Research No. 45 of 08 February 2013 "Regulations laying down procedures for the accreditation of PhD programmes and locations, and criteria for the implementation of PhD programmes by accredited bodies";
- Having regard to** Decree of the Minister of University and Research No. 226 of 14 December 2021 "Regulations laying down procedures for the accreditation of PhD programmes and locations, and criteria for the implementation of PhD programmes by accredited bodies";
- Having regard to** Decree of the Minister of University and Research No. 247 of 23 February 2022 "Increase in PhD scholarships";
- Having regard to** Decree of the Minister of University, and Research No. 301 of 22 March 2022 laying down New guidelines for the accreditation of PhD programmes;
- Having regard to** Decree of the Minister of University and Research No. 351 of 09 April 2022 concerning the allotment of 2,500 three-year PhD scholarships for the attendance of PhD programmes, in specifically dedicated and declined programs (PNRR [National Plan for Recovery and Resilience] funding);
- Having regard to** Decree of the Minister of University and Research No. 352 of 09 April 2022 concerning the allotment of 5,000 innovative PhD scholarships that respond to the

innovation needs of companies and promote the hiring of researchers by companies (PNRR funding);

**Having regard to** Law No. 33 of 12 April 2022 “Provisions on simultaneous enrolment in two higher education programmes”;

**Having regard to** the University Statute, issued with Rector’s Decree No. 194 of 30 July 2012, and published in the Official Gazette of the Italian Republic - General Series - Part One, No. 200 of 28 August 2012, which entered into force on 27 September 2012; amended by Rector’s Decree No. 179 of 18 September 2015, published in the Official Gazette of the Italian Republic No. 236 of 10 October 2015, and entered into force on 09 November 2015;

**Having regard to** the adoption of the European Charter for Researchers and the Code of Conduct for their recruitment and the adoption of the human resources strategy;

**Having regard to** the Regulations of the School of Advanced Studies, issued with Rector’s Decree No. 168/2022;

**Having regard to** the Regulations on PhD Programmes, issued with Rector’s Decree No. 169/2022;

**Having regard to** the University Guidelines and the UNICAM OTM-R (Open, Transparent and Merit-based Recruitment of Researchers) Policy, approved by the Academic Senate in their meeting No. 28 of 31 May 2016;

## DECREES

### Art. 1 – PhD PROGRAMMES

The selection procedure, unique for EU and non-EU citizens, for admission to the 38<sup>th</sup> cycle of PhD programmes activated by the School of Advanced Studies - International Doctoral School of the University of Camerino (henceforth referred to as SAS) is hereby launched, as specified in the following research areas and in their respective curricula:

- **Architecture, Design, Planning**
  - ✓ Architecture, Theories and Design
  - ✓ Innovation Design
  - ✓ Sustainable Urban Planning and Inland Areas Development Strategies
- **Chemical and Pharmaceutical Sciences and Biotechnology**
  - ✓ Chemical Sciences
  - ✓ Pharmaceutical, Nutraceutical and Food Sciences
- **Computer Science and Mathematics**
  - ✓ Computer Science and Mathematics
- **Legal and Social Sciences**
  - ✓ Civil Law and Constitutional Legality
  - ✓ Fundamental Rights in the Global Society
- **Life and Health Sciences**
  - ✓ Molecular Biology and Cellular Biotechnology
  - ✓ One Health (integrated approach to health, focused on interactions between animals, humans, and the environment with attention to inland valorisation)

- ✓ Nutrition, Food, and Health
- **Physics, Earth, and Materials Sciences**
  - ✓ Physics
  - ✓ Physical and Chemical Processes in Earth Systems
  - ✓ Materials Sciences.
- **Neglected and poverty-related parasitic diseases in a one health perspective**  
*\*Joint PhD Programme pursuant to Ministerial Decree No. 226/2021, Art.3 c.2. Agreement among University of Camerino, University of Pisa and University of Brescia.*
- **Natural hazards and disaster risk reduction**  
*\* Joint PhD Programme pursuant to Ministerial Decree No. 226/2021, Art.3 c.2. Phd course under the framework of the REDI research Consortium ([www.redi-research.eu/it/homepage/](http://www.redi-research.eu/it/homepage/)), among University of Camerino, Gran Sasso Science Institute, National Institute of Geophysics and Vulcanology-INGV, National Institute of Nuclear Physics-INFN.*

Pursuant to Ministerial Decree No. 226/2021, PhD Programmes can be activated upon positive accreditation evaluation by the Ministry of University and Research (MUR) and by Italian National Agency for the Evaluation of the University and Research Systems (ANVUR).

PhD Programmes of the 38<sup>th</sup> cycle will start with the new academic year, and in any case no later than 31 December 2022 (pursuant to Ministerial Decree No. 351/2022, Art.10 c.10, and Ministerial Decree No. 352/2022, Art.6 c.11); the programmes will end with the writing of an original thesis, preferably in English language. In addition to the activities directly aimed at the preparation of the thesis, PhD students are required to participate in training activities in English, organised by the SAS, and in the courses held as part of the curriculum. Mobility experiences outside the university in Italy and abroad are also envisaged.

## **Art. 2 – PhD SCHOLARSHIPS**

PhD scholarships have an annual duration, and are renewed for each year of the programme, provided that the PhD student has completed all the activities planned for the previous year, and that they have been admitted to the following year by the Academic Board. Scholarships are usually disbursed for a maximum of three years.

Candidates successfully placed on the ranking list will be awarded a scholarship, which can be maintained for the three-year period, subject to annual verification of the results obtained.

The funding of at least 52 PhD scholarships is guaranteed “under reserve” (based on the results of ministerial accreditation), within the scope of the PhD Programmes covered by this Notice, which includes:

- At least 6 scholarships for Architecture, Design, Planning
- At least 9 scholarships for Chemical and Pharmaceutical Sciences and Biotechnology
- At least 6 scholarships for Computer Science and Mathematics
- At least 4 scholarships for Legal and Social Sciences
- At least 8 scholarships for Life and Health Sciences
- At least 5 scholarships for Natural Hazards and Disaster Risk Reduction
- At least 4 scholarships for Neglected and Poverty-Related Parasitic Diseases in a “One Health” perspective
- At least 10 scholarships for Physics, Earth, and Materials Sciences.

As part of the *Human Resources Strategy for Researchers* adopted by the University, at least 6 scholarships are reserved for candidates in possession of qualifications required for the PhD programme obtained in other Italian and foreign universities, and who are distinguished by a particularly qualified curriculum.

Some PhD scholarships are funded under programmes, projects, or agreements, including those with external bodies. They provide for the conduct of research activities on specific topics, which bind the scholarship holders to carry out such research activity. For scholarships with funding external to the University, enrolment in the PhD is subject to the signing of the relevant agreement between the University of Camerino and the funding body.

Specifically, scholarships covered by this Call will be the following:

- **One scholarship** for “Quantum Technologies: Study and implementation of photonic and solid-state platforms for the generation, processing and control of quantum information” – programme under Physics, Earth, and Material Sciences;
- **One scholarship** for “Adaptation of bacteria to the presence of anthropogenic pollutants in aquatic ecosystems. Microbiological analysis, with integration of genomic data, of the role played by plastic materials in the spread of pathogens and genes responsible for antibiotic resistance” – programme under Life and Health Sciences, curriculum “Molecular Biology and Cellular Biotechnology”;
- **Seven scholarships** under Ministerial Decree No. 351/2022 (under reserve, with respect to the results of the accreditation of the Programmes, or with respect to the approval of the related mandatory documents sent to the Ministry of University and Research); the research topics are available at the link <https://isas.unicam.it/2022-call-phd-applications>
- **Seven scholarships** under Ministerial Decree No. 352/2022 (under reserve, with respect to the results of the accreditation of the Programmes, or with respect to the approval of the related mandatory documents sent to the Ministry of University and Research, or with respect to the signing of the Agreements with the co-financing companies); the research topics are available at the link <https://isas.unicam.it/2022-call-phd-applications>
- **One scholarship** for the award of a PhD degree jointly organised between the University of Antwerp (Belgium) and the University of Camerino, in the field of Physics of Matter – programme under Physics, Earth, and Material Sciences;
- **One scholarship** as part of co-organisation between the University of Camerino and Jilin Agricultural University – programme under “Neglected and Poverty-related Parasitic Diseases in a “One Health” perspective”;
- **Three scholarships** as part of the Composite Materials Hub, for research activities relating to environmental sustainability, design, modelling, and chemical development of products in the sector.

In addition to the 52 scholarships mentioned above, the following additional positions can also be activated:

- **Up to a maximum of 5 scholarships** reserved for Chinese citizens graduated from the Liaocheng University under the agreement signed between the University of Camerino and the Liaocheng University (China), for carrying out research preferably in the field of Physics, Chemistry, Mathematics, Biology, and Veterinary Medicine;
- **Up to a maximum of 6 scholarships** reserved for Chinese citizens graduated from the University of Zhengzhou under the agreement signed between the University of Camerino and the University of Zhengzhou (China), for carrying out research preferably in the field of Food Sciences, Chemistry, Biology, and Design;

- **Up to a maximum of 6 scholarships** reserved for Chinese citizens as part of the agreement signed between the University of Camerino and the Suzhou Chien Shiung Institute of Technology (China), for carrying out research preferably in the field of Chemistry, Biosciences, Pharmaceutical Sciences, Architecture, and Computer Science;
- **Up to a maximum of 10 scholarships** as part of the agreement signed between the University of Camerino and the Oceans University of China, including 5 scholarships for the issue of double degrees, reserved for Chinese citizens graduated from Oceans University of China, and 5 scholarships reserved for staff members of Oceans University of China in possession of a master degree in Computer Science;
- **Two scholarships** as part of the agreement signed between the University of Camerino and FHNW University of Applied Sciences and Arts, North-western Switzerland, for research on "Business Information Systems".

Detailed information on the research topics covered by the PhD studies is published on the SAS website, at <https://isas.unicam.it/2022-call-phd-applications>.

Scholarships will be awarded according to the selection procedures set out in this Notice.

Scholarships shall be confirmed annually by the Board of the SAS, after verification of the activities carried out by the PhD student in the previous year by the Academic Board.

On the basis of the ranking lists, at least 15 places will be made available without the use of a scholarship; candidates in this position must indicate whether they can obtain financial support from public and / or private entities other than the University of Camerino. Of these positions, at least 3 will be reserved for research and study on Science Education, which can also be accessed by secondary school teachers. If such positions are not assigned, they can be used in other areas.

Activities of PhD students not receiving scholarships shall be subject to verification by the Academic Board.

### **Art. 3 – REQUIREMENTS FOR ADMISSION TO THE SELECTION PROCEDURE**

Italian and foreign citizens in possession of a Specialisation/Master's degree, or a similar university qualification recognised as suitable by the academic authorities, can apply for participation in the selection procedure for admission to the PhD Research Programmes, without discrimination based on gender, age, religion, nationality, sexual orientation, political opinions, socio-economic conditions, or disabilities. If the qualification has not already been recognised, the Board of the SAS will decide on and declare its equivalence, for the sole purpose of admission to the PhD Programme, after having carried out the appropriate controls.

Candidates who will achieve the qualification referred to in the previous paragraph by the date of enrolment in the PhD programme may also apply for admission, under penalty of forfeiture of admission to the programme. In such a case, admission shall be allowed "under reserve", and the candidate shall be required to submit, under penalty of forfeiture, a declaration in lieu of certification, pursuant to Art. 47 of Presidential Decree No. 445/00, by **Friday, 25 November 2022**.

The payment of any fee for admission to the selection procedure is not foreseen.

#### **Art. 4 – APPLICATION FOR PARTICIPATION IN THE SELECTION PROCEDURE**

The application for participation in the selection procedure must be filled out **exclusively** (under penalty of exclusion from the selection procedure / admission) on the format accessible from the website <https://vele.unicam.it/CallforApplication> by Tuesday, **30 August 2022**.

Candidates are invited to submit their application for participation in the selection procedure online, well in advance of the deadline indicated in this Notice.

It is the candidates' responsibility to verify that the IT procedure has been completed correctly.

No complaints will be accepted for any computer system malfunctions due to overloads encountered by candidates near the deadline.

The university administration declines all responsibility for failure to receive documentation resulting from third party liability or technical causes.

As indicated in the application form, the candidate must provide at least 3 names of professors / researchers (*presenters*), who will receive a request by e-mail to provide a cover letter, drawn up according to a predetermined template indicated in that same e-mail. The letter of presentation must be received within 7 days following the deadline of this Notice.

It is the candidate's responsibility to ensure that at least 1 teacher / researcher has carried out the procedure for uploading the cover letter. The failure to provide this letter shall be a cause of exclusion from the selection procedure / admission.

Applications received after the deadline and with methods other than those indicated above will not be considered valid.

Candidates must pay particular attention to the compilation of the research programme hypothesis written in English, since it will be one of the main elements for the evaluation of the aptitude for research. Candidates' attention is also drawn to the need to indicate, as a reference for their scientific interests, one research topic, among those listed on the SAS website, at <https://isas.unicam.it/2022-call-phd-applications>. If of interest, in addition, it is possible to indicate a finalised "theme scholarship". The indication of the research topics, with the exception of thematic projects, is not binding for the final choice of research project to be carried out during the PhD programme.

#### **Art. 5 – CRITERIA FOR THE EVALUATION OF CANDIDATES**

The evaluation of the suitability of candidates for admission to the PhD Programme shall be carried out by a Selection Committee, composed of the Head of the SAS, who chairs it, by the coordinators of each of the 8 research areas referred to in Art. 1 (or by their delegates), and by 8 experts, including external ones, who will proceed with the preparation of a short list of suitable candidates.

Each coordinator shall propose a minimum of 8 names of experts, possibly external, attaching their respective CVs; from among the names proposed, the Head shall select external evaluators, taking into account the gender balance, and avoiding conflicts of interest. Up to a maximum of 2 experts may come from the private sector.

The names of the experts and their CVs will be made public on the SAS website, at <http://isas.unicam.it>.

The first phase of the evaluation will consist in submitting the hypothesis of a research programme, referred to in the previous article, to an analysis for the detection of any infringements

attributable to plagiarism; if the analysis reveals this type of infringement, the candidate responsible shall be excluded from the selection procedure.

On the basis of the documentation produced by the candidates, in particular the hypothesis of a research programme, the Selection Committee shall carry out its own evaluation, in accordance with the provisions of the *European Framework for Research Careers* (<https://euraxess.ec.europa.eu/europe/career-development/training-researchers/research-profiles-descriptors>) for the R1 profile (*First stage researchers*), i.e.:

- ability to conduct original research under the guidance of supervisors;
- ambition to develop knowledge of research-related methodologies and disciplines;
- good knowledge of the research area in which they intend to develop their thesis;
- ability to produce data under the guidance of supervisors;
- critical ability, analysis, evaluation, and synthesis of new and complex ideas;
- ability to illustrate research results and their meaning.

When preparing the short list of suitable candidates, the Selection Committee shall also take into account the CV of the candidate, with particular reference to the graduation grade, other qualifications, scientific publications and presentations at congresses, prizes and awards. The presentation letters from the presenters will also be evaluated.

## **Art. 6 – RANKING LISTS**

At the end of the evaluation process, the Selection Committee shall prepare the ranking list of suitable candidates for the PhD Programme on the basis of the score achieved by each candidate.

The list of suitable candidates will be published on the Unicam institutional website and on the page <https://isas.unicam.it/2022-call-phd-applications>. No personal communications will be sent: the publication of the short list has the value of official communication to the interested parties.

Suitable candidates, listed in the short list, will be invited to one or more interviews, to then produce the final ranking list for each Area. The interviews will preferably be conducted remotely, in English language, by committees designated by the Academic Board of each PhD programme.

The date of the interview will be communicated to candidates via e-mail, with a minimum notice of 10 days.

for the evaluation, reference will be made to the provisions of the *European Framework for Research Careers*, for the R1 profile (*First stage researchers*).

The final ranking list will be published on the University website and on the page <https://isas.unicam.it/2022-call-phd-applications>. Suitable candidates will be notified of their admission; only upon request, the excluded candidates will be sent a synthetic judgment on their performance drawn up by the Selection Committee.

Drawing from the ranking list of suitable candidates, the University reserves the right to assign other positions. The assignments will be subject to the availability of further funding for the 38<sup>th</sup> PhD cycle.

Participants in the selection procedure will have 30 days to submit any complaints to [postlaurea@unicam.it](mailto:postlaurea@unicam.it). These will be sent to the Head of Corruption Prevention and Transparency



of the University, who, in collaboration with the students' Ombudsman, will examine and respond to the issues submitted to him/her within 30 days following the submission of the complaint.

## **Art. 7 – ACCEPTANCE OF POSITIONS AND METHODS OF ENROLMENT IN THE PROGRAMMES**

Candidates admitted to PhD Programmes (including those “under reserve”) must send, within the peremptory deadline of 10 days from the communication of admission to the programmes, a declaration of acceptance of enrolment to [postlaurea@unicam.it](mailto:postlaurea@unicam.it).

Once the selection procedure exams have been completed, and after acceptance by the PhD student, the Rector shall approve the ranking list formulated by the Selection Committee, assigning the places and scholarships available for the selection procedure.

Applications for enrolment, addressed to the Rector of the University of Camerino, must be submitted, within the deadline, exclusively online through the appropriate section on the University website where all the necessary information is published. In the applications, which must be completed online within the indicated deadlines, the students must self-certify, in accordance with Presidential Decree No. 445/2000, their personal details, residence, domicile, tax code, the truthfulness of the data contained in the copy of the identity document, the achievement of a secondary school diploma, the fact that they are not simultaneously enrolled in more than one university programme. In the enrolment applications, the students must also sign the privacy statement, the statement for the release of the password enabling the use of IT services, and the request for any benefits. During the enrolment process, the student must attach a copy of a valid identity document.

Enrolment is considered regularly closed, and therefore accepted, when the entire online procedure has been completed, and all the required fees have been paid, and the required attachments have been uploaded.

No delivery or shipment of paper material must be made.

Candidates who have obtained the academic qualification abroad, must submit, for enrolment purposes, the Declaration of Value, issued by the Italian Embassy of the country in which the qualification was issued, or the Statement of Comparability and Verification of the qualification issued by CIMEA (Academic Equivalence Mobility Information Centre).

In the Declaration of Value, it must be specified that the qualification that allows access to doctoral courses was obtained after 17 years of schooling, and that it meets the academic requirements for access to third-cycle courses in the country of issue.

An official translation in Italian of the diploma and of Transcript of Records is also required, showing the exams taken and the grades obtained, if not already produced in English.

This documentation must be sent in advance by email to [postlaurea@unicam.it](mailto:postlaurea@unicam.it), and presented in original copy to formalise the registration, once the candidate has arrived at Italy.

Enrolment remains subject to the assessment of the suitability of the qualification by the academic bodies for the sole purpose of enrolment.

Candidates who require a visa to enter Italy, once they have received the official letter of admission to the PhD programme, must submit an application for pre-enrolment through the University portal, at <https://www.universitaly.it/index.php/dashboard>, within Wednesday, 30 November 2022.



## Art. 8 – ALLOCATION OF SCHOLARSHIPS

For the attribution of scholarships, it is required that the candidate has obtained the degree required for the admission to the PhD programme less than six years prior to the deadline indicated in the Notice, which can be increased to eight years if the candidate has also attended a Specialisation School, and a further year for any pregnancy.

Limited to the “Legal and Social Sciences” Area, for the attribution of scholarships it is required that the candidate has obtained the degree required for the admission to the PhD programme less than eight years prior to the deadline indicated in the Notice, which can be increased to ten years if the candidate has also attended a Specialisation School, and a further year for any pregnancy.

The monthly gross amount of scholarships is € 1,353.58 (one thousand three hundred and fifty three euros / 58 cents). The amount of the scholarship increases by 50% for periods of stay abroad.

The stay abroad is mandatory, with a minimum duration of 6 months; it must be authorised by the supervisor of the PhD student, and cannot exceed a total of 12 months. This period can be extended up to an overall maximum of 18 months for PhD programmes co-supervised with foreign bodies, or activated pursuant to Article 3, paragraph 2 of Ministerial Decree No. 226/2021. PhD students from other countries can also carry out the mobility period in Italy, preferably in research institutions of international standing.

Each PhD student, with or without scholarship or other forms of support, is guaranteed a *budget* for research activities in Italy or abroad of not less than 10% of the amount of the three-year scholarship.

PhD students can be scholarship recipients if the maximum amount of annual emoluments does not exceed the annual amount of the scholarship calculated net of charges (for the academic year 2022/2023, the scheduled amount is € 14.346,36).

For the entire duration of the PhD Programme it is forbidden to hold a permanent employment contract.

For the benefit of the scholarship, PhD students avail themselves of the faculty of self-certification to be referred to the tax period coinciding with the calendar year in which the scholarship is actually paid.

This communication must be sent to the SAS offices no later than 31 July of each year. The university administration may carry out checks on the veracity of the aforementioned self-certifications.

In the event that the annual emoluments of the PhD student with scholarship, during the course of the PhD programme (with the exception of the year of issue of the Notice) exceed the annual amount of the scholarship net of charges, the PhD student shall forfeit the receipt of the scholarship, with the obligation to repay the amount already received in the reference calendar year.

The scholarships are disbursed in 36 deferred monthly instalments, have an annual duration, and are renewed on the condition that each student has completed the programme of activities planned for the previous year, according to the evaluation made by the Academic Board.

Anyone who, for at least one year, has benefited from a scholarship for a PhD programme, cannot ask to benefit from it a second time.

Scholarships cannot be combined with other scholarships conferred for any reason, except with those granted by national or foreign institutions aimed at supporting stays abroad for the purposes of training or research activity of PhD students.

It is mandatory for foreign non-EU PhD students to register with the Italian National Health Service, and renew their registration every year, by immediately notifying [postalurea@unicam.it](mailto:postalurea@unicam.it); Otherwise, PhD students will not be able to regularly attend their PhD programme. The University reserves the right, in the presence of available resources, to reimburse the cost (approximately € 150) incurred by the PhD students concerned following the presentation of the necessary expense receipts. Furthermore, foreign non-EU PhD students must comply with the rules relating to entry visas, and make a request for the issue and annual renewal of a residence permit; the cost of approximately € 120.00 (one hundred and twenty euros / 00) is to be paid by the applicant.

### **Art. 9 – FEES FOR ACCESS AND ATTENDANCE TO PhD PROGRAMMES**

The annual amount of fees for access to PhD Programmes and for the relative attendance will be available in the Manifesto of Studies under “University Fees”, which will be approved by the Academic Bodies and published on the University’s institutional website.

Candidates admitted to the PhD Programmes are required to pay the regional tax for the right to university study of € 140, and the stamp duty of € 16, paid electronically. PhD students without a scholarship who are included in the ERDIS (Regional Body for the Right to University Education) right to study ranking lists are also exempted from paying the regional tax for the right to university study, which will subsequently be reimbursed, once the compliance with the requirements has been verified.

### **Art. 10 – DUTIES OF PhD STUDENTS**

PhD students have the status of a university student.

Admission to the PhD Programme involves an exclusive and full-time commitment, and a commitment to the performance of all study and research activities within the relevant department, in accordance with the provisions of the Regulations on PhD Programmes, and the procedures established by the Academic Board. In particular, it is necessary to earn 60 credits per year according to the criteria established by the Board of the SAS.

PhD students are required to submit to the Academic Board, at the end of each year, a report on the activity carried out, also for the purpose of renewing the scholarship, if they are scholarship holders. In the event of non-fulfilment of the obligations, after at least 6 months from the start of the activities, the Academic Board may propose to the Board of the SAS the exclusion of the PhD student from the Programme, and from the benefit of the scholarship. Any exclusion shall take effect from the date of communication to the interested party of the resolution of the Board of the SAS.

As part of the educational activities provided by the Academic Board, PhD students may be engaged in internships with public or private entities outside the University; Where the funding agreement, which regulates the specific PhD scholarship, provides for an obligatory attendance of these activities, the PhD students must necessarily comply with the specific provisions, and the activities in question will be evaluated at the time of the passing to the next year.

PhD students undertake to carry out tutoring and/or supplementary teaching activities, without this entailing any increase in the scholarship, also through the assignment of specific teaching modules. The Department in which the PhD student carries out his/her activity has the duty to ensure that the accumulation of teaching activities possibly entrusted to the PhD student in any capacity is such as not to jeopardize the successful performance of the research activities, and in any case does not exceed the limit of 40 hours/year. It is the task of the Academic Board of

reference to monitor that the PhD students fulfil their obligations. Such a teaching activity does not involve any burden for the University, and must not compromise the research training activity.

Without prejudice to the full-time commitment, work activities, including paid ones, concerning practical professional training or limited external work activity that allows the acquisition of skills relating to the formative field of the PhD Programme, are also compatible with the PhD Programme, subject to the authorisation of the Board of the SAS, following the approval of the Academic Board. For PhD students with scholarships, the provisions and limits set out in Article 8 of this Notice of Selection Procedure shall apply.

Pursuant to Law No. 33 of 12 April 2022, simultaneous enrolment in a bachelor's or master's degree course, and in a university master, PhD programme, or specialisation programme is allowed, with the exception of medical specialisation courses, as well as simultaneous enrolment in a PhD programme or a university master, and in a medical specialisation programme. Simultaneous enrolment is allowed in Italian or Italian and foreign institutions. The obligation to possess the qualifications required by the regulations for enrolment in single study programmes remains unaffected.

Without prejudice to the full-time commitment, with specific reference to the Schools of Medical Specialisation, it is possible, for medical specialists, to attend a PhD programme simultaneously, ensuring that the activity and commitment envisaged by the two programmes are compatible, based on current legislation.

Public employees admitted to the PhD programme without the benefit of a scholarship shall be placed, on request, compatibly with the needs of the Public Administration Body in which they work, on extraordinary leave for study reasons, with the right to keep their salary, social security and retirement benefits from the public administration body with which they have signed the employment contract, except for the possible refund of salaries received in the event of voluntary termination, in the two years following the achievement of PhD degree (Article 2 of Law No. 476 of 13 August 1984, and subsequent amendments).

#### **Art. 11 – AWARD of the DEGREE**

The PhD degree, abbreviated in Italian as "*Dott. Ric.*", or "*PhD*", is awarded by the Rector of the University of Camerino and, possibly, also jointly, by academic authorities of institutions with which specific Agreements are signed (see. Joint PhD Programmes), or co-organisation, or joint degree agreements, and is obtained upon passing the final exam.

To take the final exam, PhD students must submit a copy of the PhD thesis in electronic format to the SAS, accompanied by the judgment of the external evaluators.

The thesis consists of a written dissertation or graphic work to which it is necessary to attach a report on the activities carried out during the entire PhD Programme, and on any publications.

The thesis is evaluated by at least 2 highly qualified professors, preferably belonging to foreign institutions, and in any case external to the institutions which have contributed to the release of PhD degrees, called external evaluators. External evaluators express a written analytical judgment on the thesis, and propose admission to the final exam, or postponement for a period not exceeding 6 months, if they consider that significant additions or corrections are necessary.

The Final Examination Committees, appointed by the Head of SAS on the proposal of the Academic Board of the Research Area of competence, are made up of tenured university professors and researchers, Heads of Courses related to the scientific and disciplinary sectors to which the PhD Programme refers, the majority not belonging to the University of Camerino, usually with the presence of experts from foreign institutions.

PhD students admitted to take the final exam will have to upload the doctoral thesis on a special platform for evaluation by the members of the Examination Committee.

Suspension from the PhD Programme is allowed for the periods relating to the following cases:

- for pregnancy, maternity, and paternity leave, according to the provisions of the Legislative Decree No. 151 of 26 March 2001, and subsequent amendments, and the Decree of the Ministry of Labour and Social Security of 12 July 2007;
- for severe and prolonged illness;
- for military service.

PhD students who make use of a suspension period are obliged to recover the entire period after the end of the three years, with consequent disbursement of the suspended scholarship to the scholarship holders, provided that, if the scholarship is provided by an external body, there are no restrictions on the extension of the scholarship beyond three years.

PhD students may also renounce the scholarship. In this case, while maintaining their student status, they all right to receive the scholarship.

In the event of unjustified absence or non-fulfilment of the obligations, including the non-completion of the activities planned at the end of each year, the Academic Board may propose the exclusion of the PhD student from the programme, with the consequent loss of the right to receive the scholarship, where perceived.

PhD students benefit from accident and civil liability insurance coverage for the entire duration of the Programme, and only for the activities relating to the PhD programme.

In the case of an invention made by a PhD student as part of university research, the University Regulations on patents shall apply.

#### **Art. 12 – PROCESSING OF PERSONAL DATA**

The University, implementing the “Code regarding the protection of personal data” (Legislative Decree No. 196 of 30 June 2003, and subsequent amendments), “Consolidated Law on privacy and the use of information systems” (Legislative Decree No. 271/2009, and subsequent amendments), and the General Data Protection Regulation (EU Regulation 2016/679), as data controller, undertakes to process the personal data and contacts provided by the candidate for the completion of the selection procedures, and for the pursuit of its institutional purposes.

Participation in the selection procedure implies the expression of tacit consent, so that the names of the candidates and the results of the selection procedure tests are published on the UNICAM website, and the SAS website, at <http://isas.unicam.it>.

#### **Art. 13 – RULES FOR REFERENCE**

For matters not covered by this Notice, reference is made to the regulations in force on the subject of PhD programmes, in particular to:

- Ministerial Decree No. 226/2021
- Regulations on PhD Programmes of the University of Camerino issued with Rector’s Decree No. 169/2022
- Regulations of the School of Advanced Studies of the University of Camerino, issued with Rector’s Decree No. 168/2022.

This Notice of Selection Procedure shall be published on the European Euraxess website, on the website of the Ministry of Education, University, and Research, on the institutional website of the University, and on the SAS website.

Manager of the administrative procedure Ms. Natascia Alessandrini.

For information, interested parties can contact the SAS offices by timely sending an email to [postlaurea@unicam.it](mailto:postlaurea@unicam.it).

THE RECTOR

Prof. Claudio Pettinari

## INFORMATION NOTICE

Scholarships awarded under the Ministerial Decrees of the Ministry of University and Research n° 351 of 09 April 2022 (DM 351/2022) and n° 352 of 09 April 2022 (DM352/2022), are funded in the framework of:

PIANO NAZIONALE DI RIPRESA E RESILIENZA (PNRR)

MISSIONE 4 "Istruzione e ricerca"

COMPONENTE 1 "Potenziamento dell'offerta dei servizi di istruzione: dagli asili nido all'Università"

INVESTIMENTO/SUBINVESTIMENTO 4.1. "Estensione del numero di dottorati di ricerca e dottorati innovativi per la pubblica amministrazione e il patrimonio culturale"

PIANO NAZIONALE DI RIPRESA E RESILIENZA (PNRR)

MISSIONE 4 "Istruzione e ricerca"

COMPONENTE 2 "Dalla Ricerca all'Impresa"

INVESTIMENTO/SUBINVESTIMENTO 3.3. "Introduzione di dottorati innovativi che rispondono ai fabbisogni di innovazione delle imprese e promuovono l'assunzione dei ricercatori dalle imprese"